

UCM Board Meeting Minutes

Tuesday November 22, 2016 6:00-8:00pm at Church

Convened: 6:00

Present:

Jo Romano, Board President
Melinda Moz-Knight, Vice President
Nancy Read, Financial Officer
Will White, Secretary
Joan Javier-Duval, Minister (ET)
Jennifer Payne, Board Member at Large
Paul Hartmann, Board Member at Large
Judith Hinds, Executive Team
Paul Wallace-Brodeur, Executive Team/Finance Chair
Dan Groberg, Stewardship Committee

Absent:

Priscilla Fox, Board Member at Large

Chalice Lighting and Reading

Gold Nuggets, Readings for Experiential Education edited by Jim Schoel and Mike Stratton

October minutes Approval

A few changes were made to the minutes and they were approved by consensus.

Minister Report

Joan's ministry in the second half of this month was largely shaped by the culmination of this year's historic election. The results called for (largely) unanticipated adaptive pastoral and prophetic responses. Meanwhile, the routine ministries carried on.

The accessibility committee is pursuing a certification from the UUA that would identify UCM as an accessible congregation. They are putting a task force together and will research the topic more and report back in the future.

Fireside Chat report

Priscilla and Jo were available on the first Sunday of November and two or three people attended. Conversation revolved around the board role and projects the board is currently working on.

Stewardship Committee Report – Dan Groberg

Dan reported that the Stewardship Committee will be working this year to recognize donors to the pledge drive. Anyone who pledges will be listed in the yearly report with people who donate above specified levels of either dollar value or self-reported percentage of income grouped into leadership giving categories.

Dan presented the plan for this year's pledge drive to the board and the board unanimously agreed that it was well thought out and fully supported it with the suggestion to present the leadership giving categories to the congregation prior to the pledge drive.

ET/Finance Committee Report – Judith Hines & Paul Wallace Brodeur

The board is involved in the budget revision process with the finance committee, while being mindful of the vision, and approves the final budget in advance of the annual meeting. Once the budget is set the finance committee reports the progress a couple of times a year for informational purposes. During the church year it is not the board's responsibility to develop, revise, or manage the budget. This is the responsibility of the Executive Team. The board does have a responsibility to be aware of the budget position throughout the year through reports from the finance officer and the finance committee chair.

The board revisited the role of the board in making policies and referenced UCM Governing Board Policies IV. Delegation to the Executive Team #3 "As long as the Executive Team uses any reasonable interpretation of the Church Purpose and Goals and Executive Limitations policies, the Executive Team is authorized to establish all further policies, make all decisions, take all actions, establish all practices, and pursue all activities. Such decisions of the Executive Team shall have full force and authority as if decided by the Board."

The board and ET agreed that Will and Judith would get together and review the existing policies and separate them out to governance policies, which will be managed by the board secretary, and operational policies which will be managed by the ET. Operational policies will be created and revised by the ET.

Will to follow up with Brenda Bean and/or Bonnie Steuer to find the final version of the governing board policy.

Jennifer suggested that each year new board members be trained on policy governance. There are facilitators who could come in and do the training. It was suggested that training be held in Spring and include anyone potentially interested in joining the board be included.

Board Growth Study

Paul and Priscilla continue to monitor the weekly attendance and add the numbers to their growth study reports. The board reviewed and discussed the draft survey and approved it with some small edits. Jennifer will send the edits to Priscilla.

Many board members have been hearing from congregants that additional services are needed. Joan has been thinking of short term ways to address the overcrowding on Sunday service and plans to get several committees together to discuss the issue in December.

Governance and Ministry Dialogue among Board Members

The board discussed chapter 5, "The Job of the Board," and each person noted sections that spoke to them.

Other Business

Judith has been requesting a board photo but since the complete board hasn't been present at the same time it was agreed that each person would take an individual photo and Will would compile them into one collage.

December Meeting Tuesday the 20th

Vision statement read and reflection

Review governance policy

Adjourned 8:03