

UCM Policy on Alcoholic Beverages – Adopted December 2014

The Unitarian Church of Montpelier (UCM), its Board and officers are not in the business of manufacturing, distributing, selling, serving, or furnishing alcoholic beverages. No alcoholic beverages will be served on UCM premises unless the conditions below have been met. Requests for permission to serve alcohol must be presented to the Executive Team (ET) at least one month in advance of the event.

Applicable laws and rules:

1. Per Vermont law, alcohol may only be provided (i.e. brought onto the premises) and served by a professional caterer with the appropriate license from the Vermont Department of Liquor Control and the City of Montpelier. At least two weeks before the event, the caterer must provide UCM with:
 - a. a copy of their license;
 - b. proof of acceptable insurance protection to cover possible liability related to the use or abuse of alcohol during or after an event held at UCM.
2. Bring Your Own Beverage (BYOB) is prohibited.
3. Only beer, wine or champagne may be served in moderation. No distilled beverages are allowed.
4. Food must also be served when alcoholic beverages are served.
5. Underage drinking, as defined by Vermont Law, is prohibited and must be strictly avoided. Alcohol shall be served by, served to, and consumed by adults only.
6. Also according to Vermont Law, alcohol may be served only between the hours of 8:00 AM and 2:00 AM.
7. Alcohol may not be served in the Sanctuary.
8. Alcohol may not be stored in the UCM building.
9. Per UCM's Green Sanctuary policy, all plastic, metal, and glass containers should be recycled.
10. All relevant documents (license, proof of insurance, etc.) will be kept on file in the church office.

Situations in which this policy applies:

1. UCM active members, as defined in the Bylaws, and their families who wish to use UCM facilities for a wedding or other celebratory event may request permission to serve a limited quantity of alcoholic beverages at their event, e.g. a champagne toast. If this privilege is granted, the member will sign the UCM Alcohol Permission Form, which is attached and considered part of this policy.
2. Alcoholic beverages must be provided to event attendees free of charge.

Alcohol may not be served at any events or situations except as described above.

Unitarian Church of Montpelier -- Alcohol Permission Form

(Use of this document is limited to UCM active members and their families.)

If you have received approval from the Executive Team to serve alcohol during your rental at the Unitarian Church of Montpelier, the following terms and conditions must be agreed to and upheld:

No hard alcohol (distilled beverage) is permitted. Beer, wine, and champagne in moderation are allowed.

In order to use alcohol, you need to obtain the services of a caterer licensed to serve alcohol in the state of Vermont. The caterer must file for and obtain a permit for the date and location of your event with the state of Vermont. The licensed caterer is the only person authorized by the State to oversee, monitor, and accept liability for serving alcohol so that no one becomes inebriated.

Alcohol may not be served to minors, to persons who are inebriated, after legal hours, nor outside the approved hours of your event as shown on your Building Use Agreement.

I/We understand and agree to abide by the terms and conditions set forth above.

Signature of Renter _____ Date _____

As a licensed caterer with a permit to serve alcohol at this event, with my signature below I testify that I am fully insured and therefore accept all liability for instances that occur as a result of alcohol consumption during this event.

Business Name of Licensed Caterer _____

Name of Licensed Caterer _____

Signature of Licensed Caterer _____ Date _____

A signed copy of this form must be presented to the church office at least two weeks before your event, along with a copy of the catering license and permit from the state of Vermont obtained for this event.

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