

UCM Covid-19 Task Force Final Minutes
Sixth meeting 9/24/20

Present: John Bond, Kathleen Bryant, Rhoda Chickering, Claudia Clark, Liza Earle-Centers, Scott Hess (facilitating), Judith Hinds (recording), Rev. Joan Javier-Duval, Ryan Kane, Tina Muncy (hosting on Zoom), Janet Poeton, Noah Sexton

Suggested agenda items, which may overlap:

- Changes to the agenda
- Review minutes of 9/10/20
- Feedback from ET, Board, members or public
- Review first two services from sanctuary
- Ventilation update
- Holiday Fair update/outdoor issues
- Building sign-in sheets/procedure/update on thermometers
- Expectations of people who test positive after attending a UCM event
- Potential gathering policy in stages (see Tucson examples)
- Other issues or follow-up
- Next meeting

1. Changes to the Agenda

None.

2. Minutes of 9/10/20

Minutes approved, no changes. Minutes are now on the website.

3. Feedback from ET and Others

None.

4. First Two Services from Sanctuary

These went well. Joan was alone in the sanctuary. She and Verdis will try it this week with both of them in the sanctuary, and possibly a tech person. Other worship leaders have been in different rooms in the building.

5. Ventilation Update

Refer to email report sent pre-meeting from Allen and Barbara (appended below). The ET favors the recommendation to start with three smaller units for the kitchen, Fireplace Room, and administrative office. They would like our opinion. We agreed. We questioned who would be tasked with maintaining the units and changing the filters, and what would be the protocol? Scott will ask Allen and Barbara to answer this question.

6. Holiday Fair Update/Outdoor Issues

Janet asked if there might be a possibility for a small number of people to work inside the building organizing materials or making wreaths. We don't know yet. The ventilation problem would have to be solved.

Outdoor food distribution on Mondays is working more or less OK. Distancing is difficult. Indoor food distribution would not work. Could we hand out food from a side window? Unknown. "Sunrise" on Barre St. is working on winter meals issues.

Liza reported three outdoor youth programs have taken place and went smoothly. She has added an online sign-in form for use by parents of middle-school and high-school youth who attend events without their adults. Parents/caregivers can sign and submit on the day of the event.

7. Building Sign-in Sheets/Procedure/Update on Thermometers

One thermometer has been purchased and a column for temperature has been added to the sign-in sheet. These thermometers are not accurate in cold weather if the person has just come in from outside. VDOH is discussing cold weather protocol issues and may issue guidance. We suggest staff members take their temperature at home before coming in. Others will still have to do it on site. UCM should pay for thermometers if staff need to purchase them.

The ET is looking to hire professional cleaners to clean thoroughly twice a month.

8. Expectations of People Who Test Positive after Attending a UCM Event

We will leave this issue to the State contact tracing procedure. Anyone who tests positive should include the UCM event in their contacts, and the church would be contacted for specific names.

9. Potential Gathering Policy in Stages (see Tucson examples)

Joan e-mailed us the Stage 1 and 2 policies of the Tucson UU church. Their Stage 1 is much like ours. Their Stage 2 is dependent on outdoor meeting spaces, so not directly applicable, but the model of reopening in stages is useful. We need to start planning now for cold weather. To be continued next meeting.

10. Other Issues or Follow-up

Nothing in addition to above numbered items.

11. Next Meeting: Tentatively **Wed.** October 7 at **5:30** pm pending everyone's availability. Scott will confirm.

UCM Air Purifier Recommendations

Barbara Conrey and Allen Clark

After reviewing current research on airborne transmissions, air purifier reviews and specifications we are recommending the following:

1. Begin with the purchase of 3 air purifiers for just the 3 rooms where air purification is most urgently needed. We decided that air purifiers are not needed for locations where people are only present briefly.

- Sam/Becky office
- Kitchen (Monday and Thursday meal prep)
- Fireplace room (for meetings with very few people).

2. Purchase 2 Live Pure Bali (good for about 4,000 cubic feet) and 1 Honeywell 300 (good for about 5600 cubic feet). Manufacturers generally recommend purchasing oversized units so they can be set to a somewhat quieter setting when people are present. Each of the units cost about

\$300. We recommend 2 of one model and one of a second model - this will give us a sense of the pros and cons of the two models and an understanding of how best to position them. They could be moved elsewhere if a need arose and if they were the proper size for the space.

Sam/Becky's office (about 1100 cubic feet)

- • Live Pure Bali (good for about 4000 cubic feet). (Harvard day care purchased 83 of these and find them to be quiet and satisfactory.)
- • This is about 3+x oversized and could be run at less than full speed.
- • We could investigate further to find a smaller unit if need be.
- • The unit could be left on for several hours (with timer) after one employee leaves and then would not need to run while next employee is working.

Fireplace room (about 3100 cubic feet)

- • Live Pure Bali (good for about 4000 cubic feet).
- • This is a good size for the fireplace room.

Kitchen (about 3900 cubic feet)

- • Honeywell HPA 300 (good for 5600 cubic feet).
- • We have one at our house and we loaned it to UCM for use in the staff corridor when there were dust and odor issues during work on the basement. It is a little noisy on highest setting ("Turbo") but could be used at a lower setting if only a couple of people are working.
- • This was the highest rated true HEPA filter air purifier by Consumer Reports.

3. The larger spaces in the building would require more units per space. We are checking on the only larger model that seems to be available (about 11,500 cubic feet for about \$500), but it is very noisy, and we are having trouble getting complete information on it. We don't have information on the effectiveness of using multiple units in one room.

- • Vestry = 4-5 units
- • Sanctuary = 12 units
- • Children's Chapel = 2-3 units

4. For the next couple of weeks, we could consider putting two box fans in a front sanctuary window to pull air out of the sanctuary after use. Later in the year it would likely be too cold.