## Senior Centers / Meal Sites / Wellness Program Self-Assessment for Re-Opening
## June 11, 2020

Senior Center / Site Name: _____     Date: _____

**Training Requirements:**

1. Are we able to comply with the State Mandatory Health & Safety Requirements posted on the Agency of Commerce and Community Development website?
   ☐ Yes     ☐ No     ☐ Partial
   If no or partial, explain:


2. Are we able to assure that all employees have taken the mandatory VOSHA training and available CDC PPE training and maintain verification of completion?
   ☐ Yes     ☐ No
   If no, explain:


**Implementation of Health, Safety & Cleaning Procedures:**

3. Are we able to complete mandatory health screenings & temperatures on all participants, volunteers and employees each day, similar to the Model Screening Tool used by the State?
   ☐ Yes     ☐ No
   If no, explain:


4. Are we able to comply with strict, mandatory criteria of preventing participants, volunteers and employees from coming to the center if they have symptoms?
   ☐ Yes     ☐ No
   If no, explain:


5. Are we able to follow recommended hand hygiene standards upon entering the center and throughout the day?
   ☐ Yes     ☐ No
   If no, explain:


6. Are we able to make alcohol-based hand sanitizer available and easily accessible throughout the center?
   ☐ Yes     ☐ No
   If no, explain:

7. Are we able to clean and sanitize frequently used surfaces according to the [CDC Cleaning & Disinfecting Guidelines](#)?
   ☐ Yes        ☐ No
   If no, explain:


8. Are we able to maintain 6' distancing between staff, volunteers and participants?
   ☐ Yes        ☐ No
   If no, explain:


9. How many people can our space accommodate using 6' distancing?
   Total People (participants, volunteers and staff): _____


10. Are we able to follow Personal Protective Equipment (PPE) guidance for participants, volunteers and employees using the [VT Department of Health PPE Guidance](#)?
    ☐ Yes        ☐ No
    If no, explain:


11. If the state continues to limit the number of people congregating, can we follow that standard? (currently 25)
    ☐ Yes        ☐ No
    If no, explain:



12. If applicable, are we able to clean and sanitize transport vehicles according to the [CDC Cleaning & Disinfecting Transport Vehicles](#) guidelines?
    ☐ Yes        ☐ No
    If no, explain:


13. If applicable, are we able to limit the number of people in transport vehicles to two people? (current standard)
    ☐ Yes        ☐ No
    If no, explain:


14. Who will be our designated Health Officer on site when the center is open, as required for reopening? Name: _____

**In-Person Activities:**

15. Given required health and safety protocols and smaller group sizes possible, do we have a clear plan for what activities are actually feasible and what activities are not (in-person)?
☐ Yes          ☐ No
If no, explain:


16. Have we considered these modifications for activities:
    a. Are we able to offer some activities outdoors?
    b. For inside activities, are we able to place floor markings to indicate minimum 6' distance?
    c. For inside activities, are we able to open windows and ventilate the space well?
    d. Are we able to stagger or space activity times to allow for cleaning between activities and to manage physical distancing protocol?
    e. Are we able to designate entrance-only and exit-only doors? If not, can doors be propped open?


17. List activities to resume that can meet the health and safety requirements:


**Management, Funding, & Resource Considerations:**

18. Given the health and safety protocol requirements of re-opening, do we have a clearly projected plan for what impacts we should anticipate on resources of staff time and organizational budget?
☐ Yes          ☐ No
If no, explain:


19. Have we taken into consideration the changes we may need to make in program fees or other revenue measures to cover program costs. (For example, if classes must be smaller in person, how much might we need to raise fees to cover costs, or do we have or seek other means of subsidization? Can we reduce program costs?)
☐ Yes          ☐ No
If no, explain:


20. If we are exploring online offerings as a significant portion of future programming, have we planned for equity and access in terms of devices, wi-fi/broadband, technical training?
☐ Yes          ☐ No
If no, explain: