

UCM Covid-19 Task Force Final Minutes
Eleventh meeting 12/3/20

Present: John Bond, Kathleen Bryant, Rhoda Chickering, Claudia Clark, Barbara Conrey, Liza Earle-Centers, Scott Hess (facilitating), Judith Hinds (recording), Rev. Joan, Ryan Kane, Tina Muncy (hosting on Zoom), Janet Poeton, Noah Sexton.

Suggested agenda items, which may overlap:

- Changes to the agenda
- Review minutes of 11/19/20
- Feedback/comments
- Protocol follow-up for office/building occupancy
- Preliminary discussion for reopening the building post-vaccine
- Holiday Fair update
- Prop. Ctee. update re sump pump and air filtration
- Other issues or follow-up
- Next meeting

1. Changes to the Agenda

Added Thursday Meal Prep and Youth Cookie Exchange, #8 and #9 below.

2. Minutes of 11/19/20

No changes.

3. Feedback/Comments from Others

The Board accepted our recommendation to extend building closure thru 3/31/21. Joan will announce this in the winter newsletter next week.

4. Protocol Follow-up for Office/Building Occupancy

(a) Sam and Fran Dodd have made appropriate plans for rotating office occupancy.

(b) We discussed how much time should elapse between different people's use of the sanctuary. We agreed there should be a minimum of 4 hours between one person's departure and the next person's arrival.

5. Preliminary Discussion for Reopening the Building Post-Vaccine

We will wait for Dept. of Health guidance before starting to reopen. We will need to consider potential physical changes such as installing sanitizer stations, rearranging furniture for social distancing, etc. Sanitizer stations may be difficult to find. If we want the Property Ctee. to look into this, we have to request it of them. (No action yet.)

6. Holiday Fair Procedures

Air purifiers have been moved into the vestry for collection and distribution days. There will be canopies outdoors over the stationary workers. In case of bad weather, people can call and arrange to pick up their goods on Monday.

7. Property Ctee. Update

Preparation for sump pump installation is on schedule, and staff are aware of the schedule.

8. Thursday Meal Prep

There have been emails about the best way for two workers not of the same household to work together. They decided to work in separate rooms, and we endorse this plan.

9. Youth Cookie Swap

This issue came up via email from Elizabeth Peebles (see below). We approved the plan as presented, with the additional understanding that swappers will not congregate – this is not a social event – people need to move along as efficiently as possible. Liza will let Elizabeth know.

10. Other Issues or Follow-up

(a) Community Lunch folks have been discussing possible operations if/when the Everybody Eats grant is not renewed at the end of December. They are considering preparing simple meals for 40-50 people in our kitchen, with only members of a single household working at one time, e.g. John and Janet, Scott and Amy, Allen and Claudia. This is just preliminary. They would need backup in case one member of a pod couldn't be there; also need a way to keep track of who has signed up and is eligible to receive a meal. To be continued.

(b) The ET is very close to hiring a cleaning service.

(c) Since not even outdoor meetings are currently authorized, Joan will remove the link to the guidelines on the website.

11. Next Meeting: Thu. December 17 at 5:30 pm.

May be cancelled if not needed.

Text of email re youth cookie swap:

On Tue, Dec 1, 2020 at 9:05 PM Elizabeth Peebles <elizabethgpeebles@gmail.com> wrote:

Hi Scott!

I have a request from the youth group for the covid task force to consider.

Youth group would like to do a holiday cookie exchange on December 15 prior to a zoom session. Our idea is that everyone sign up ahead of time and then youth will bake and prepackage cookies in plastic wrap or zip lock bags. We would meet up outside of the church after school but before the zoom session for youth to distantly exchange cookies. I can have bags/plates ready and spaced out for them to take turns distributing the cookies.

Is this something that would be ok/are there any safety measures you would suggest other than the normal pre questions, masks, sanitizer, distancing?

Thanks!

Elizabeth