

The Unitarian Church of Montpelier
FY 22 BUDGET 5-4-2021

General Fund		FY21	FY22	Notes
4000 · GENERAL FUND INCOME				
4100 · Contributions Income				
4110 · Pledges - Current Year		330,000.00	340,000.00	
4111 · Pledges- Prior Year		10,000.00	5,000.00	
4120 · Unpledged Checks		10,000.00	15,000.00	
4121 · Pouch cash		8,500.00	6,000.00	
4122 · Donations to Community Pouch		10,000.00	12,000.00	
4175 · Cash Reserves Contrib.		25,000.00	45,000.00	Cash reserves for FY21 not used
Total 4100 · Contributions Income		393,500.00	423,000.00	
4200 · Fund Raising				
4210 · Holiday Fair		5,000.00	7,000.00	
4225 · Fall/Misc Fund Raiser		3,000.00	3,000.00	
4235 · Yard/Rummage Sale		1,000.00	500.00	Assumes one sale
4260 · Clarke Lectures		2,500.00	2,500.00	
Total 4200 · Fund Raising		11,500.00	13,000.00	
4300 · Income from outside funds				
4311 · LTIF Transfers for Budget		9,192.23	-	
4313 · Transfer from Keve		1,207.88	1,451.50	Fund amount Dec. 31, 2020: \$35,380
4320 · from Wyman Trust		4,452.00	4,452.00	
Total 4300 · Income from outside funds		14,852.11	5,903.50	
4400 · Use of Building/Resources		5,000.00	8,000.00	Assume rentals begin Jan 2022
4500 · Interest on General Funds		180.00	180.00	
4600 · Other GF Unclassified Income				
4610 · Grants		5,940.00	8,640.00	UUA Grants: Ministerial Intern, Funding Program & VT-Qu History G
4650 · Misc rebates refunds etc				
Total 4400 to 4650		11,120.00	16,820.00	
Total 4000 · GENERAL FUND INCOME		436,152.11	458,723.50	
		FY21	FY22	
6000 · GENERAL FUND EXPENSE				
6100 · Ministry				
6110 · Minister Compensation				
6112 · Minister's Salary		23,149.00	30,114.00	1 FTE
6113 · In lieu of FICA - Minister		6,155.49	6,511.00	
6114 · Retirement				
6114a · UCM 10% Contribution		8,046.39	8,511.00	
6114b · UCM 2% Match		1,609.28	1,702.00	
Total 6114 · Retirement		9,655.67	10,213.00	
6115 · Housing Allowance		57,314.90	55,000.00	
6116 · Benefits				
6116a · Life/Disab Insurance		1,316.68	1,317.00	
6116d · Health Insurance		1,952.00	-	

	6116e · Insurance Reimb.		1,952.00	
	Total 6116 · Benefits	3,268.68	3,269.00	
	6118 · Minister's Professional	6,500.00	6,500.00	
	Total 6110 · Minister Compensation	106,043.74	111,607.00	
	6160 · Ministerial Intern			0.5 FTE
	6162 · Ministerial Intern Salary	9,080.00	10,890.00	Portion of salary offset by UUA Grant
	6167 · Health Insurance	1,470.24	2,249.00	Will be qualified for insurance in October
	6168 · Professional Development	500.00	500.00	
	Total 6160 · Ministerial Intern	11,050.24	13,639.00	
	Total 6100 · Ministry	117,093.98	125,246.00	
		FY21	FY22	
	6200 · Lifespan Spiritual Exploration			
	6210 · LSE Director Compensation			0.9 FTE
	6212 · Salary	43,339.00	44,121.00	
	6214a · UCM 10% Retirement Contribu	4,186.40	4,412.00	
	6214b · UCM 2% Retirement Match	837.28	882.00	
	6216 · Benefits			
	6216d · Health Insurance	5,050.00	8,410.00	
	Total 6216 · Benefits	5,050.00	8,410.00	
	6217 · Cafeteria Plan Benefit	-		
	6218 · Professional Development	3,000.00	3,000.00	
	Total 6210 · LSE Director Compensation	56,412.68	60,825.00	
	6220 · Teachers and Childcare			
	6221 · Childcare	700.00	500.00	
	6222 · Nursery	2,720.00	2,788.00	
	6223 · Teacher Training	1,000.00	1,000.00	
	Total 6220 · Teachers and Childcare	4,420.00	4,288.00	
	6230 · Youth Programs			
	6232 · Bridging	100.00	100.00	
	6233 · Coming of Age	125.00	700.00	
	6239 · HS Youth Group	300.00	600.00	
	Total 6230 · Youth Programs	525.00	1,400.00	
	6250 · Supplies/necessities	500.00	1,200.00	
	6255 · Curriculum	500.00	1,000.00	
	6260 · Adult LSE	300.00	1,000.00	
	Total 6200 · Lifespan Spiritual Education	62,657.68	69,713.00	
		FY21	FY22	
	6300 · Music			
	6310 · Music Director Compensation			0.4 FTE
	6312 · Salary	17,979.00	19,360.00	Adjusted for Mid Size II range
	6314 · Retirement			
	6314A · UCM 10%Retirement Contribution	898.50	-	
	6314b · Retirement 2% Match	-	-	
	Total 6314 · Retirement	898.50	-	
	6316d · Health Insurance	342.19	4,242.00	

		6318 · Professional Development	1,700.00	1,700.00	
		Total 6310 · Music Director Compensation	20,919.69	25,302.00	
		6319 · Settled Music Director Search	-	1,000.00	
		6322 · Accompanist	8,575.00	8,675.00	0.25 FTE
		6330 · Organ/Piano Tuning	1,200.00	1,200.00	
		6340 · Sheet Music	500.00	1,200.00	
		6350 · Special Music	1,000.00	1,000.00	
		6360 · Professional memberships	150.00	150.00	
		Total 6300 · Music	32,344.69	38,527.00	
			FY21	FY22	
		6400 · Administration			
		6410 · Office Adm'r Compensation			
		6412 · Salary	45,662.00	47,805.00	Increased position to 1 FTE and adjusted range for Mid Size II
		6414a · UCM 10% Retirement Contribution	4,566.20	4,780.50	
		6414b · UCM 2% Retirement Match	913.24	956.10	
		6416 · Benefits			
		6416d · Health Insurance	3,194.10	1,403.00	
		Total 6416 · Benefits	3,194.10	1,403.00	
		6417 · Cafeteria Plan benefit	-	-	
		6418 · Professional Development	1,100.00	1,100.00	
		Total 6410 · Office Adm'r Compensation	55,435.54	56,044.60	
		6420 · Office Assistant Compensation			
		6422 · Office Assistant Salary	19,006.00	15,292.00	Assumes 0.3 FTE though Dec 2021 and then 0.5 FTE Jan 2022
		6424A · UCM 10% Retirement Contribution	1,750.60	1,529.00	
		6424B · UCM 2% Retirement Match	350.12	306.00	
		6427 · Cafeteria Plan Benefit	-	-	
		6428 · Professional Development	500.00	-	
		Total 6420 · Office Assistant Compensation	21,606.72	17,127.00	
		6430 · Copier			
		6431 · Copier Lease	1,315.00	1,315.00	
		6432 · Copier Maintenance	500.00	750.00	
		Total 6430 · Copier	1,815.00	2,065.00	
		6434 · Copier Paper	300.00	550.00	
		6435 · Printing	300.00	300.00	
		6436 · Supplies	125.00	125.00	
		6438 · Event Hosts	500.00	500.00	
		6440 · Postage	300.00	600.00	
		6450 · Telecommunications	4,200.00	4,700.00	
		6455 · Website			
		6455.1 · Online Contrib Fees	1,200.00	2,400.00	
		6455.2 · Web Services	800.00	800.00	
		Total 6455 · Website	2,000.00	3,200.00	
		6456 · In-building Live Streaming	4,000.00	-	
		6460 · Equipment	2,600.00	2,600.00	
		6480 · Banking			
		6481 · Bank Fees	250.00	250.00	

	6482 · Supplies	400.00	400.00	
	6484 · Payroll Subscription	670.00	670.00	
	Total 6480 · Banking	1,320.00	1,320.00	
	6483 · Staff Travel	250.00	250.00	
	6499 · Administration - Other			
	Total 6400 · Administration	94,752.26	89,381.60	
		FY21	FY22	
	6500 · Building			
	6510 · Sexton Wages		7,813.00	Assumes position begins at 0.5 FTE Jan 2022
	6510d · Sexton Health Insurance		2,951.00	
	Total 6510 · Sexton Compensation		10,764.00	
	6522 · Cleaning service	9,100.00	4,550.00	Continue bi-weekly cleaning through Dec 2021
	6524 · Snow/Lawns	600.00	600.00	
	6526 · Rubbish Removal	900.00	1,100.00	
	6527 · COVID-19 Related	-	500.00	
	6530 · Fuel Oil	3,800.00	3,800.00	
	6540 · Electricity	2,600.00	2,600.00	
	6550 · Water/Sewer	1,300.00	1,500.00	
	6560 · Custodial Supplies	1,150.00	1,350.00	
	6565 · Fire alarm test	825.00	600.00	
	6568 · Fire alarm monitoring	-	240.00	
	6566 · Furnace Cleaning/inspection	450.00	450.00	
	6571 · Property Insurance	6,300.00	6,000.00	
	6573 · Elevator Inspection and Maintena	500.00	500.00	
	6580 · Facility enhancements/equipment	900.00	-	
	Total 6500 · Building	28,425.00	34,554.00	
		FY21	FY22	
	6600 · Program expenses			
	6610 · Membership/Extension	700.00	700.00	
	6611 · Welcoming Congregation	300.00	300.00	
	6612 · Cong. Life Compensation			
	6612a · Cong. Life Coordinator Salary	16,212.00	19,498.00	Hours increased during Covid to 0.55 FTE; salary adjusted for Midsiz
	6614a · UCM 10% Retirement Contribu	-	974.90	Eligible for Retirement Contributions Jan 2022
	6614b · UCM 2% Retirement Match	-	194.98	Eligible for Retirement Contributions Jan 2022
	6616d · Health Insurance	1,012.66	1,475.00	Eligible for Insurance Jan 2022
	6618 · Professional Development	500.00	1,000.00	
	Total 6612 · Cong. Life Compensation	17,724.66	23,142.88	
	6622 · Donations to Community Pouch	17,600.00	12,000.00	
	6625 · Communications Comm.	600.00	600.00	
	6630 · Worship/Arts	3,000.00	3,000.00	
	6631 · Flowers	1,235.00	1,500.00	
	6641 · Leadership Development	1,750.00	1,750.00	
	6645 · Governing Board	1,500.00	1,500.00	
	6650 · Finance	50.00	50.00	
	6655 · Stewardship	2,000.00	2,000.00	
	6660 · Social Responsibility	200.00	200.00	

	6661 · Living Lighter	100.00	100.00	
	6670 · Committee on Ministry	350.00	350.00	
	6671 · Small Group Ministry	250.00	250.00	
	6672 · Lay Pastoral Care	200.00	200.00	
	6673 · Accessibility Committee	250.00	200.00	
	6675 · Jollification	200.00	200.00	
	6680 · Church Historian	900.00	1,600.00	Includes \$700 unsprnt grant in FY21
	6685 · UCM Community Lunch	750.00	100.00	Reduced at the request of Community Lunch Committee
	Total 6600 · Program expenses	49,659.66	49,742.88	
	6700 · Outreach/Denominational			
	6710 · Contrib. > Care Fund	300.00	300.00	
	6720 · UUA Annual Dues	18,474.00	22,354.00	
	6740 · UU Service Committee	200.00	200.00	
	6750 · VT Interfaith Action	1,250.00	2,500.00	\$1,000 offset by UUA Grant Funding Program
	6751 · Soul Matters Sharing Circle	375.00	375.00	
	6755 · VT Interfaith Power & Light	100.00	200.00	Minister requested increase in amount donated
	Total 6700 · Outreach/Denominational	20,699.00	25,929.00	
	6800 · Other Expense			
	6810 · Coffee/Tea Table	250.00	250.00	
	6820 · Clarke Lectures	1,600.00	1,600.00	
	6831 · Holiday Fair	2,000.00	3,500.00	
	Total 6800 · Other Expense	3,850.00	5,350.00	
	6900 · Payroll			
	6910 · Employer FICA	9,910.89	10,754.15	
	6920 · Employer Medicare	2,317.87	2,515.08	
	6950 · Worker's Comp. Ins.	3,500.00	3,000.00	
	Total 6900 · Payroll	15,728.76	16,269.23	
	Total 6000 · GENERAL FUND EXPENSE	425,211.03	454,712.71	
	General Funds Net Operations	10,941.08	4,010.79	
	Capital Fund	FY21	FY22	
	Income			
	5100 · CAPITAL FUND INCOME			
	5191 · Transfer from LTIF	-		
	5191-A · Reserve Fund - Restricted			
	5191-B · Capital - Unrestricted	36,768.92	41,621.24	Fund amount as of December 31, 2020: \$1,040,531
	Total 5191 · Transfer from LTIF	36,768.92	41,621.24	
	Total 5100 · CAPITAL FUND INCOM	36,768.92	41,621.24	
	Expense			
	7000 · Capital Projects			
	7021.00 · Motion Sensor Lighting	1,400.00		
	7021.01 · Repaving	2,400.00		
	7021.02 · Sump Pump	5,000.00		

				7021.03 · Misc. Building & Grounds	8,000.00	8,121.00	
				7021.04 · Transfer to Capital Reserve	20,000.00	5,000.00	For stair replacement within 5 years
				Add external center railing to Main Street stairs to enhance safety		3,500.00	
				Replace hearing assists in sanctuary (from 20 year plan)☒		5,000.00	
				Replace audio video equipment, add software, & mixing platform☒		20,000.00	
				Total 7000 · Capital Projects	36,800.00	41,621.00	
				Capital Fund Net Operations	(31.08)	0.24	